



TOWN OF COLONIE

Building and Fire Services Department

Public Operations Center
347 Old Niskayuna Road
Latham, New York 12110

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Town Supervisor

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www.colonie.org/departments/building

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Manager

PROCEDURE FOR OBTAINING A DEMOLITION PERMIT

1. Application for Building and Zoning Permit **must** be submitted prior to contacting other departments as noted in Step #2.
2. The applicant must submit written verification from the following authorities that services have been removed and/or requirements have been complied with in order to have a structure demolished:
 - a) National Grid (or letter stating no gas or electric service) 1-800-932-0301
 - b) Town of Colonie Pure Waters Dept. (518) 783-2766
 - c) Latham Water District 783-2750
 - d) Town of Colonie of Colonie DPW/Stormwater Mgmt. 783-6292
 - e) Town of Colonie Department of Fire Services 783-2712
 - f) Asbestos Survey (see #6 below) (Dept of Labor Asbestos Control) 457-1255
 - g) Town of Colonie Historian 782-2601
 - h) Post abatement asbestos survey (required prior to the issuance of a demo permit if asbestos is found)
 - i) Site plan required.
3. The demolition contractor must submit a Certificate of Insurance showing General Liability listing the Town of Colonie as the Certificate Holder and must state “demo at” along with the address of demolition in the description field. We need not be additional insured. Proof of Workers Compensation is required on either the C-105.2 or the U26.3 form.
4. Prior to issuing a permit, the applicant must submit written authorization from the property owner for the demolition, and certification that the site will be cleaned up and left in a safe condition within thirty (30) days of demolition.
5. Pre-demolition Asbestos Survey required before the issuance of a building permit by the New York State Department of Labor per Section 12NYCRR Part 56-5 for all structures built before January 1, 1974.

If the pre-demolition asbestos survey indicates the presence of asbestos, it must be abated in accordance with the attached regulations and a follow-up survey completed showing all asbestos has been removed. A copy of this survey must be transmitted to the building owner, the Asbestos Control Bureau District Office and the Building Department.